



## 2019 NAMI Texas Conference

November 8-9, 2019

Houston Marriott West Loop by The Galleria

### Invitation to Exhibit

NAMI Texas leads education, support and advocacy for people living with mental illness through a network of local affiliates in 30 communities across the state and more than 2,000 members. With your help, last year NAMI Texas improved life in Texas for people with mental illness by:

- **Educating** - NAMI Texas offered no-cost training to 229 volunteers statewide so they could offer NAMI signature programs in their communities.
- **Supporting** - NAMI Texas facilitate access to support groups for 8,104 individuals and families whose lives have been impacted by mental health conditions, and
- **Advocating** - NAMI Texas developed a public policy platform cover 9 major areas of mental health policy; the platform has been used to advance over 30 bills in the 2019 legislative session.

**The statewide NAMI Texas Conference** gathers more than 200 mental health experts, people living with mental illness, and supportive friends and family together to learn, share, and heal.

Our theme this year is, “Road to Resilience”. As we move towards a recovery-based model of treatment and services for persons with mental illness, NAMI Texas is reaching out to our partners in the community to share recovery focused ideas, methods, education, support and inspiration with a focus on the physical, mental and spiritual components of recovery. Together we can grow into communities of health and offer the best care possible for ourselves and the persons we serve.

### General Information

#### *Why Exhibit?*

- To showcase your products, services and publications to families, consumers, caregivers and health care professionals who are seeking to keep abreast of new developments in the diagnosis and treatment of mental illness.
- To reach your prime market – those who will use your information, product, or service. NAMI Texas members can also provide valuable input on new products, services and publications.
- To meet your customers and gain knowledge and useful feedback about their needs for products and services.

### *Who Should Exhibit?*

- Faith Based groups
- Businesses who cater to nonprofits
- Healthcare, social work and professional associations
- Alternative therapy providers
- Publishers
- Pharmaceutical companies
- Government agencies
- Managed Care companies
- Health care facilities
- Mental Health organizations

### *Important Dates/Deadlines*

October 14, 2019	Application deadline
October 14, 2019	Artwork for conference program due
October 8, 2019	No refunds for exhibit cancellations after this date

### **Exhibit Information**

#### *Cost to Participate*

- \$1,000 – For-profit rate/one 6' exhibit table, 2 conference admissions
- \$500 – Nonprofit rate/one 6' exhibit table, 2 conference admissions
- \$250 – No exhibit space, opportunity to place product in 300 participant conference registration bags (product must be received by NAMI Texas by October 15, 2019 for inclusion in the bags)

#### *Reserving Exhibit Space*

To apply for space, please complete the enclosed application form and exhibit space contract, and return it to:

NAMI Texas, Attn: Annual Conference  
P.O. Box 300817, Austin, TX 78703  
Phone: 512-693-2000

Your signed contract, fee payment and conference program artwork are due no later than October 14, 2019. NAMI Texas reserves the right to accept or reject, at its discretion, any request to exhibit.

#### *What is included in sponsorship booth space?*

- One 6' x 3' skirted table (or equivalent space, if table is not desired)
- Complimentary listing in the conference program
- A display of your logo under exhibit section of conference program
- Your logo listed on the NAMI Texas website, [www.namitexas.org](http://www.namitexas.org)

#### *Exhibit Hall Hours*

All booths must be open and should be staffed during exhibit hours. Exhibits open at 2:00 p.m. on Friday, November 8, 2019 and close at 5:00 p.m. on Saturday, November 9<sup>th</sup>, 2019. Set up time for tables is noon on Friday.

**NAMI Texas Annual Conference Exhibit Space Contract**

Send this completed invoice to: [executive.director@NAMITexas.org](mailto:executive.director@NAMITexas.org) or register online:  
<https://namitexas.org/road-to-resilience-2019-conference/>

Contact name: \_\_\_\_\_

Company: \_\_\_\_\_

Please recognize our donation with this name:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Giving levels:**

- \$1,000 – For-profit rate/one 6’ exhibit table, 2 conference admissions
- \$500 – Nonprofit rate/one 6’ exhibit table, 2 conference admissions
- \$250 – No exhibit space, opportunity to place product in 300 participant conference registration bags (product must be received by NAMI Texas by October 15, 2019 for inclusion in the bags)

**Payment options:**

- Check payable to NAMI Texas is enclosed
- Please charge my credit card

Card number \_\_\_\_\_ Expiration date \_\_\_\_\_

CVC \_\_\_\_\_

*Staffing:* Two complimentary badges are included with each booth. Please list the names of individuals who will staff your booth.

1. \_\_\_\_\_

2. \_\_\_\_\_

Please indicate if your exhibit staff will be attending meals by checking the appropriate boxes:

- Saturday, November 9 Breakfast
- Saturday, November 9 Lunch

Exhibitor hotel reservations should be made directly with the Houston Marriott West Loop by The Galleria at 1750 West Loop South, Houston, TX 77027 for the \$79.00 single/double conference rate. Reserve your room **before 10/10/2019**, for the special conference rate. To make reservations, visit the following website and book your room at the NAMI Texas conference rate:  
<https://www.marriott.com/event-reservations/reservation-link.mi?id=1553704812757&key=GRP&app=resvlink>

**HOLD HARMLESS CLAUSE:** By accepting NAMI Texas’ invitation to exhibit, the exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibit’s activities on the Austin Marriott South Hotel premises and will indemnify, defend and hold harmless both NAMI Texas and the Hotel, its agents, servants and employees from any and all such losses, damages and claim.

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

## NAMI Texas 2019 Annual Conference Exhibitor Rules and Regulations

### Codes and Agreements

Exhibitor hereby agrees to be bound by the “Exhibitor Rules and Regulations.” Exhibitor further agrees to adhere to and be bound by all applicable fire, utility and building codes and regulations; any rules or regulations of the Houston Marriott West Loop Hotel terms of all leases and agreements between NAMI Texas and any other party relating to the exhibition. Exhibitor shall not, nor shall exhibitor permit others, to do anything to the booth or do anything in the hotel which would cause a difference in condition from those previously approved by the insurance carriers of NAMI Texas, or the owners or managers of the hotel, which will in any way increase premiums payable by any of said parties.

### Furnishings

This contract for use of space provides standard 6’ x 3’ skirted table and 2 chairs. Extra tables, chairs, accessories, drapery, signs, electrical outlets, audiovisual equipment, etc. are the sole responsibility of Exhibitor and should be requested from Houston Marriott West Loop.

### Shipping

NAMI Texas will not be responsible for receiving shipped exhibit materials or for the packaging and return of materials after the conference, nor are we responsible for shipping charges for exhibitor materials. Materials may be shipped directly to the hotel, but should not be shipped to arrive earlier than November 6, 2019. Include the following info on your shipping label:

To better serve your event, Houston Marriott West Loop request the following information on packaging labels:

ATT: **Toan (Twan) Nguyen** | Event Manager

Hold for NAMI Texas

Houston **Marriott** West Loop

1750 West Loop South

Houston, TX 77027

Please Email: [toan.n.nguyen@marriott.com](mailto:toan.n.nguyen@marriott.com) to send you credit card authorization link to complete prior to shipping

Package Handling Fees				
Up to 10 lbs.	10-30 lbs.	30-60 lbs.	60+ lbs.	Pallets Size
\$5 per box	\$10 per box	\$15 per box	\$25 per box	\$50 per pallet
Advance notice required on all shipments				
Pallet delivery must be scheduled at least 7 days prior.				

Hotel cannot store packages for more than 3 days.
Hotel cannot store pallets

**Exclusion**

NAMI Texas shall have the right to exclude or require modification of any display or demonstration which in its sole discretion, it considers unsuitable to or not in keeping with the character of the exhibition. NAMI Texas shall have the right to prohibit the use of amplifying equipment or music, which it considers objectionable. Exhibitors are prohibited from using strolling entertainment, presenting demonstrations or solicitations except in their own booth space. No exhibitor shall sublet, assign, or share any part of the space allotted without the expressed consent of NAMI Texas. Exhibitor signs, displays and flyers are prohibited in any of the public spaces or elsewhere on the premises of the Houston Marriott West Loop by The Galleria.

**Security**

NAMI Texas will arrange with the staff of the hotel to secure the exhibit area on a 24-hour basis after the show begins and until it ends. Such service shall not be construed by either party to be an assumption of obligation, liability or duty with respect to the protection of the property of exhibitors, which shall at all times remain the sole possession, custody, and responsibility of each exhibitor.

**Cancellation of Exhibit**

In the event, due to acts of God, fire, strike, government relations, or other causes beyond the control of NAMI Texas, this Exhibition is canceled, NAMI Texas will refund that portion of the exhibit fee deemed consistent with the expenditure and commitments already made.

**Cancellation of Exhibit Space**

Exhibitor shall have the right to cancel this agreement by written notice to NAMI Texas. Cancellations received up to October 8, 2019 will be refunded the rental fee. No refunds will be made on cancellations received after October 8, 2019. NAMI Texas retains the right to re-sell any booth space canceled by the exhibitor.

**Liability**

Insurance and liability are the full and sole responsibility of the Exhibitor. This agreement shall not constitute or be considered a partnership, joint venture, or agency between NAMI Texas and the Exhibitor. Exhibitor hereby agrees to and does indemnify, hold harmless, and defend NAMI Texas from and against any and all liability, responsibility, loss, damage, cost, or expense of any kind whatsoever (including but not limited to cost, interest, and attorney's fees) which arise directly or indirectly from any intentional or negligent acts or omissions by Exhibitor or any of its employees, invitees, or agents. The Houston Marriott West Loop Hotel shall not be responsible in any way for damage, loss, or destruction of any property of Exhibitor or its representatives, agency, employees, licensees, or invitees.