



Job title: Mental Health Policy Fellow

Application period available: 05/15/2018 to 6/1/2018

Start date: 07/01/2018

Full-time: 40 hrs/week

General notes: Submit application documents via email only to publicpolicy.director@namitexas.org, please.

Purpose of position: The Mental Health Policy Fellow will assist NAMI Texas with policy-related projects designed to catalyze change and improve the mental health of all Texans. The policy projects will be centered around the promotion of mental health of all Texans, with a particular emphasis on children, youth, and young adults. Additionally, the Fellow will focus on policy projects designed to address the upstream factors that can contribute to or cause mental illness. The Fellow will receive mentorship from experienced colleagues, as well as participate in a mental health policy learning academy.

Essential functions: Assist in planning and implementing the organization's policy-related activities. Plan, organize, and lead policy-related meetings. Research policy issues and draft written products, potentially including reports, analyses, and issue briefs. Participate in policy-related meetings of advocates, agency policymakers and other stakeholders. Track and analyze mental health-related legislation. Participate as a team member on NAMI Texas priority area projects, particularly around promotion of mental health, upstream factors, and the mental health of children, youth, and young adults.

Marginal/Incidental functions: Other related functions as assigned.

Required qualifications: 2018 graduate or Spring/Summer 2018 graduating student of a law school or master's program in social work, public health, public policy, or related social and behavioral sciences. Excellent written and verbal communication skills. The ability to work independently as well as collaboratively with colleagues, individuals with mental illness and their families, advocates, and other external stakeholders. Excellent organizational skills, including the ability to manage multiple tasks and projects simultaneously. Capacity to think strategically and respond analytically.

Preferred qualifications: Concentration in public policy, law, public health, public administration, social work, or administration in academic preparation or related professional work experience. Background in and/or working knowledge of mental health issues. Familiarity with the diverse cultures and languages of Texas.

Working conditions: Repetitive use of a keyboard at a workstation. Use of manual dexterity. Work without day-to-day supervision and with overlapping projects.

Security sensitive; conviction verification conducted on applicant selected.



To apply: Submit application documents (cover letter and resume) via e-mail only to publicpolicy.director@namitexas.org, please. No phone calls.

NAMI Texas is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age, citizenship status, Vietnam era or special disabled veteran's status, or sexual orientation.

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